

Silvertip Springs Association

1st Quarter Board Meeting Agenda

Saturday, July 15, 2023

Immediately Following the Annual Association Meeting

Association A-frame

1. **Call to Order** - President Gary Hembree called the meeting to order at 11:31 am
2. **Board Quorum** was established as all Board members were present. Gary Hembree, Steve Scott, Susan Daddow, and Jeff Reese congratulated new board member, Ryan Broleman and everyone welcomed him back to the Board. Officer Paulette Scott serves as Treasurer and was present as well.
3. **Approval of Board Meeting Minutes**

May 29, 2022 – Gary motioned for approval, Ryan seconded, Motion passed.

July 16, 2022 – Ryan motioned for approval. Jeff seconded, Motion passed.

November 26, 2022 – Steve motioned for approval, Ryan seconded, Motion passed.
3. **Assessments for Fiscal Year 2023/2024** – Association members approved \$50 increase in Assessment for a total of \$350 per water service.
4. **Communications** – Board Secretary Susan Daddow asked if instead of emailing her and asking her to send an email out, Board Director emails could be sent directly to the membership to save time when timely information needs to get out, for example water being shut off. Susan explained she doesn't open her email on a daily basis and sometimes it takes days for the membership to get the information. Susan will still send the email information to members who do not use email, through the post office.

Board discussed looking into an 'alert' type of text message to be sent to members about water, power shut offs and turn ons instead of emailing. Ryan said he would look into the app and see if he could get it going.
5. **Officer's Duties** – Gary Hembree will remain President. Steve Scott will be Vice President.

Susan Daddow requested to be a Member-at-Large this year, and pointed out the Board needs to be prepared to hire a Secretary if no Board member wants the job or Association member can be appointed, just as no Board member wanted to be Treasurer last year, and Paulette Scott was appointed. Gary Hembree asked if Susan would stay on as Secretary if the Board paid her and she said she would be stepping down as Secretary and as a Board member since her four years were up. Susan asked if that would be fair to Paulette who currently volunteers her time. Susan agreed to continue on as Secretary until her term was up next summer.

Jeff Reese and Ryan Broleman will both continue as Member-at-Large.
6. **Banking** – Tri Counties Bank is the Association Bank. Jeff Reese and Ryan Broleman agreed to be check signers if needed.
7. **Accountant** – Sandra Carlos serves as our Accountant.
8. **Post Office** – We have a PO Box in Clipper Mills. More keys are needed. Paulette Scott suggested Susan use her own personal return address on Association mailings instead of the Association address in Clipper Mills in case of returned mail since no one goes by the Post Office Box on a routine basis.

- 9. Insurance** – Association insurance is provided by State Farm.
- 10. Water System and maintenance** – Topic covered well at Association meeting held just before this one.
- 11. Common Area Cleanup** – Gary would like more volunteers to step up for cleanup. Communication needs to go out to the general membership about the days cleanup is taking place so those who are able, can come up to help. The 'alert' system might be a good method to communicate cleanup days to the membership.
- 12. Delinquent Assessments** – Paulette will post a notice on the cabin door stating the assessments are due until we know who the actual owners are. There has been a lien placed against the property by the Association.
- 13. Next Meeting Date, Time, Location** – Meeting will be held October 18, 2023 at A-Frame, weather permitting. Time to be announced.
- 14. Adjournment** – President Gary Hembree adjourned the meeting at 11:58 am.

Respectfully Submitted by Association Secretary Susan Daddow, July 29, 2023